

SERVICE CONTRACT

Italian Agency for Development Cooperation (AICS)
Jerusalem Office
Mujir Ad-Din St. 2
Sheikh Jarrah – postal code 9149301
Jerusalem
(‘the contracting authority’),

of the one part,

and

TrueEditors
United Kingdom
86-90 Paul Street, London, EC2A 4NE
www.trueeditors.com
(‘the contractor’)

of the other part,

have agreed as follows:

(1) Subject

1.1 The subject of this contract is “Editing and proofreading services”

REF: AID 11733

CIG: ZB0359244D

CUP: H29E19000930001

Budget line: Attività 1.4 Analisi Giuridica Comparativa

Under this contract, the editing and proofreading of two different reports will be performed by the contractor.

(2) Contract value

This contract, established in USD, is a global price contract.

The total contract value is USD 1.559,00. The first tranche (USD 819,00) for the first deliverable (editing and proofreading of a report of 34444 words), will be paid upon signature of the contract and submission of the invoice and payment request, through bank transfer. The second tranche (USD 740,00) for the second deliverable (editing and proofreading of a report of 31.144 words), will be paid upon submission of the invoice and payment request.

Note: ZOOPERO PTE LTD is the parent company of TrueEditors and therefore the bank transfer will be done to this company.

Bank details:

Account Holder Name : ZOOPERO PTE LTD
Account number/IBAN : GB13TCCL04140445282459
Bank name: The Currency Cloud Limited
Bank SWIFT/BIC: TCCLGB3L
Bank country: United Kingdom (GB)



(3) General obligations

Editing and proofreading service for two reports:

- Under this, the documents will get checked for grammar, spelling, punctuation & typography.
- In-depth editing for style, tone, choice of words, and the structure of sentences will be provided.
- Free Revision - 30 days free revision timeline.

It is agreed by the Company and the Service provider that the above Services will be provided for all documents in the following manner:

- a. The Company will send its papers to the Service provider for editing. Payment shall be made upfront. The Service provider will then send the edited document to the Company.
- b. The Service provider will send the Company two versions of each edited paper: one tracked version (showing the editorial marks) and one clean version (identical to the tracked version, but without the editorial marks).
- c. In case the Company is not satisfied with services for document edited by the Service provider, the Service provider will revise that document as requested and as many times as required, for no charge within a month

(4) Language of the contract

The language of the contract and of all written communications between the contractor and the contracting authority shall be English.

(5) Timeline

The first task will be completed in 9 Days from the date of signature of the contract and submission of the payment request. The second task will be completed in 9 Days from the date of signature of submission of the second payment request. The Service provider's working hours will not be determined by this Agreement but must be agreed upon by the Company and the Service provider depending on the volume of work and the delivery times assigned to the Service provider at any given time.

(6) Confidentiality

The document and all other materials sent for editing purposes by the Company to the Service provider are to be held in complete confidentiality. The Service provider agrees not to reproduce these materials or allow them to be accessed by any party other than the Company.

For the contractor		For the contracting authority	
Name:	Zoopero PTE LTD (TrueEditors)	Name:	Guglielmo Giordano, Director of AICS Jerusalem
Signature:		Signature:	
Date:	31.03.2022 	Date:	4.4.22