

VACANCY ANNOUNCEMENT
FOR THE SELECTION OF A FIXED-TERM EMPLOYEE AT THE ITALIAN AGENCY
FOR DEVELOPMENT COOPERATION – JERUSALEM OFFICE

VACANCY CODE: 04/AICSGERUSALEMME/2020

Job title: Health Programme Officer – AID 10125

Relevant norms:

Italian Law 11 August 2014 n. 125 “*Disciplina generale sulla cooperazione internazionale per lo sviluppo*”.

MAECI (Ministry of Foreign Affairs and Development Cooperation) Decree 22 July 2015 n. 113 “*Regolamento recante “Statuto dell’Agenzia italiana per la Cooperazione allo Sviluppo”*” with specific reference to section 3, art. 11, para. 1, letter c).

Decision CC (Joint Committee for International Development Cooperation) n. 101 - 19 November 2019.

AICS JERUSALEM OFFICE
ANNOUNCES

The opening of a selection procedure to hire a Health Programme Officer.

1. DETAILS AND OBJECTIVES OF THE POST

Job title: Health Programme Officer

Duty Station: Jerusalem

Type of contract: Fixed-term contract (local law)

Annual Gross salary range: between 37,519 e 48,625 EURO (plus cost of living and country risk increase)

Length: 12 months

Start date: March 2020

Assignment objectives: Italy is one of the main health donors in Palestine. He is the lead donor for health in the division of labor between EU member countries, coordinating joint European programming for the health sector. It also plays a proactive role in the Health Sector Working Group for aid effectiveness and coordination among donors. The initiative is in strategic continuity with two health programs currently being implemented: POSIT for the strengthening of the primary care system in Palestine (AID 10125) and CRONO for the fight against chronic non-communicable diseases in Palestine (AID 10847). RING program, lasting three years (2017-2019) for a total of 11,500,000 euros, intends to extend the results obtained both in the field of strengthening basic health services and in the prevention and control of chronic non-communicable diseases, which they represent important priorities for public health.

The initiative is aimed to strengthening the Palestinian health system with integrated actions that concern several building blocks of the system. The services for the prevention and control of chronic diseases will be enhanced through the organization of health education campaigns, the strengthening of the primary care system according to the family medicine approach, the development of the breast cancer screening program and of the colon and the strengthening of the reference system with the creation of specialized services. An important aspect of the control of chronic diseases is epidemiological surveillance and monitoring of results, for which support is provided for the organization and management of the Cancer Registry and, more generally, for information systems. Regarding mental health services, the network of territorial mental health centers will be strengthened and psycho-social rehabilitation activities will also be carried out with the creation of job placement opportunities for users of psychiatric services. Inclusive accessibility for disabled people will also be ensured in the health infrastructures built with the support of the Program. The initiative also intends to strengthen public health programs that aim to improve maternal and child health, especially during pregnancy and the first two years of the baby's life ("first thousand days"). In order to ensure the development of the Palestinian health system and, therefore, to reduce transfers of patients abroad, the budget support funds will be used for the construction and equipment of the Cardiology Department of Jenin Hospital and for the equipment of the Cardiology Department of the Hebron Hospital in such a way as to respond to the needs of the population in areas poorly equipped with health infrastructures.

Under the supervision of AICS Jerusalem Representative, manage and monitor AICS funded health programmes and projects. Plan and develop project/programme proposals in the health sector in Palestine.

Duties and Responsibilities:

- Collaborate in the planning, organization, management, supervision and evaluation of the interventions envisaged by the initiatives with particular reference to the promotion and education of health and primary prevention, training, cancer screening, health information system and cancer registry, socio-economic integration of people with mental disabilities and disorders, operational research and organization of public events such as workshops and conferences;
- Participate within the Italian-Palestinian operational team in the management of the budget support component of the program;
- Collaborate in the preparation and management of sector expert missions in carrying out technical assistance activities;
- Collaborate in the implementation of coordination and joint programming activities within the EU;
- Participate in the management of the other cooperation projects in charge of the AICS office in Jerusalem.
- Carry out any other general task as instructed by AICS Jerusalem Representative.

Interdiction to conduct other activities

It is prohibited to hire someone who has conducted entrepreneurial activities in the relevant country in the past three years and must not have conflict of interest that could affect his/her impartiality, pursuant to art. 53 of legislative decree n. 165/2001, as amended by law n. 90/2012 and by AICS Ethical and Behavioural Code mentioned at the paragraph n. 7. AICS reserves the right to verify, under penalty of exclusion from the selection procedure, the truth of what has been stated by the successful applicant.

2. REQUIREMENTS

2.1 Essential requirements

- a) age under 65 years at the date of signing the contract;
- b) physical ability to work;
- c) at least 2 years of relevant experience working in cooperation projects and/or at NGOs /UN agencies/other donors in the health sector in developing countries;
- e) fluency in written and spoken English (C2);
- f) effective knowledge and use of main computer tools;
- g) University degree in Healthcare area (old system), or Master's degree (new system), or Bachelor's degree + Master lasting at least one year pertinent to the health area.

2.2 Preferred requirements

- Fluency in written and spoken Italian (C2)
- Diploma of specialization in Hygiene and Public Health or Master in Public Health or equivalent;
- Participation in courses in the sector of interest (Management of Healthcare Programs, Global Health, Development Cooperation);
- Previous experience in healthcare in the Middle East area;
- Knowledge of the management of the programs financed by AICS;
- Written and spoken Arabic (B1).

3. SUBMISSION OF APPLICATIONS

3.1 Applicants are asked to submit a self-declaration (*dichiarazione sostitutiva di certificazione*) pursuant to art. 46 and 47 of Presidential Decree (DPR) 445/2000 stating the following:

- a) family name, name, date and place of birth;
- b) residence;
- c) citizenship;
- d) enjoyment of civil and political rights;
- e) absence of any criminal conviction or precautionary measures (*misure di prevenzione*) and criminal or fiscal/auditing legal proceedings (*procedimenti contabili*) in Italy and abroad;
- f) absence of any dismissal from any public administration body, in Italy and abroad;
- g) physical ability to work.

If the declaration is not truthful, the applicant will face criminal sanctions pursuant to art. 76 Presidential Decree (DPR) 445/2000 and will be dismissed from the job and any other advantage deriving from the untruthful declaration will be nullified.

3.2 The applicant must attach the following:

- a) Copy of a valid ID;
- b) Curriculum vitae in Europass format, including date, signature and authorization to process personal data;
- c) Signed and dated self-declaration (*dichiarazione sostitutiva di certificazione*) mentioned in paragraph 3.1.

Applicants should specify address, telephone and email to be used for the selection procedure.

Otherwise AICS will use the residence details. During the selection procedure applicants should communicate any changes in their contact details.

Signed applications and attachments mentioned at paragraph 3.2 should be submitted, under penalty of exclusion, in PDF format, within 12:00 noon on 27/02/2020 at the following email address: job.aics@itcoop-jer.org. The subject should read: 04/AICSGERUSALEMME/2020.

4. CAUSES FOR EXCLUSION

The following are causes for exclusion from the selection procedure:

- a) lack of essential requirements (para 2.1);
- b) reception of submission beyond the deadline or lack of one of the details specified in paragraph 3.1;
- c) absence of signature on self-declaration (para 3.1).

5. EVALUATION

Following the vacancy announcement deadline, AICS Director or AICS Jerusalem Representative, upon AICS Director's mandate, appoints an Evaluation Committee which assesses the admissibility of applications according to the above-mentioned essential requirements and causes for exclusion. Exclusion is communicated to the relevant applicants.

After, the Committee evaluates applications by assigning them on a maximum of 100 points, as follows:

QUALIFICATIONS: up to 70 points

- Additional qualifications on top of essential requirements: up to 15 points;
- languages: up to 10 points;
- professional experience: up to 45 points.

INTERVIEW: up to 30 points

Applicants who obtained at least 40 points for their qualifications are interviewed for a maximum of 30 points. The interview takes place at AICS Jerusalem office or, if the applicants cannot attend physically, via audio-video connection. The interview will take place in English and Italian and it aims to assess knowledge and experience of the applicants, as well as their suitability for the post and their language skills. The invitation to take part in the interview is sent via email to the address specified in the application by each applicant. Applicants are not entitled to reimbursement of expenses incurred in order to attend the interview.

After the interview, the Evaluation Committee drafts a list (in ascending order) of the applicants who obtained at least 60 points.

6. RESULTS

The applicant with the highest score in the list will be notified via certified email (PEC). The list is valid for one year and can be extended for an additional year due to reasons related to the implementation of the relevant project/programme. If the successful applicant declines the job offer or the contract is ended by one of the parties before its expiry date, AICS Jerusalem office can use the same list, upon availability of funds.

In case two or more scores are tied, the youngest applicant is preferred.

The list is published both on AICS field office and on AICS HQ websites.

7. PERSONAL DATA

By submitting their applications applicants agree to have their personal data processed by the staff who is required to collect and maintain the applications and to have it processed according to the aims of the selection procedure.

AICS Jerusalem Office Director/Representative is the data controller.

8. SAFEGUARD CLAUSE

AICS Jerusalem reserves itself the right to withdraw the vacancy announcement for justified organizational and financial reasons.

AICS Jerusalem Representative

JERUSALEM,

07-02-2020



Giustina Nabeli

