



*Italian Agency for Development Cooperation  
Jerusalem Office*

The Italian Agency for Development Cooperation – Jerusalem Office, Mujeer Eddin street 2 – Sheik Jarrah, Jerusalem, Fiscal code 97871890584 ('The contracting authority'),  
and

Caesar Hotel, Ramallah Almasyooun Heights P.O.Box 173; Registration Number: 562492561 ('The contractor'),

have agreed as follows:

**Project: Karama - AID 10807**

**Contract title: Conference services**

**CUP H39D16001200001**

**Article 1 Subject**

1.1 The subject of the contract shall be the supply, of the following supplies:

The services needed to hold a conference with the following description:

- Conference Room for 50/60 persons (we will decide afterward is cinema style or round tables)
- Sound system if the premises do not have it.
- Coffee break with coffee, tea, fresh juice, fruits and biscuits
- Light lunch for max 60 persons
- Projectors and microphones
- Simultaneous translation service from Arabic to English and from English to Arabic

1.2 The contractor shall execute the tasks assigned to him in accordance with the Technical Offer Annexed to the Contract (Annex II)

**Article 2 Price**

2.1 The price of the supplies shall be that shown on the financial offer (Annex II). The total contract price shall be Euro 1845,00 (One Thousand eight hundred forty five /00). The Vehicle exempts from vehicle tax

2.2 Payments shall be made in One installment:

- 100% of the total amount – Euro 1845,00 (One Thousand eight hundred forty five /00) exclusive of VAT – to be paid maximum thirty days after that the realization of the conference; and after that the contract authority receive the request of payment and due invoice.

2.3 Payment will be made via wire transfer

### Article 3 Order of precedence of contract documents

3.1 The contract is made up of the following documents, in order of precedence:

- the contract agreement;
- General Conditions;
- the technical and financial offer.

The various documents making up the contract shall be deemed to be mutually explanatory; in cases of ambiguity or divergence, they shall prevail in the order in which they appear above.

Done in English in three originals, two originals for the Contracting Authority and one original for the contractor.

#### For the contractor

Name: *Ameel Qatta*

Title: *Sales Manager*

Signature: *Ameel Qatta*

Date: *01/02/2019*



#### For the contracting authority

Name: Cristina Natoli

*Cristina Natoli*  
Title: Head of AICS Jerusalem Office

Signature:

Date: *01/02/2019*

