

Technical Fund Manager within the framework of the Credit Guarantee Scheme in Jenin

1. Procedure

Competitive negotiated procedure. On the basis of the applications received, eligible candidates will be invited to submit detailed tenders for this contract.

2. Programme title

FIN PAL – Financial Inclusion in Palestine

3. Financing

Budget line

4. Contracting Authority

Italian Agency for Cooperation and Development (AICS) – Jerusalem Office

5. Nature of contract

Global price

7. Contract description

Provision of administrative, procedural and financial support to the Credit Guarantee Scheme in Jenin jointly supported by the Italian Agency for Development Cooperation – Jerusalem Office (START UP Programme, in partnership with the Palestinian Fund for Employment and Social Protection) and GIZ.

The service provider will: i) collect the requests for credit guarantees from financial institutions and entrepreneurs; ii) prepare the credit guarantee dossiers and check the compliance with the eligibility criteria; iii) finalize the credit guarantee dossiers prior to their final submission to the Credit Guarantee Committee; iv) coordinate the communication between the Credit Guarantee Committee and the financial institutions and entrepreneurs; v) manage and monitor the guarantee portfolio; vi) receive the requests of activation of guarantee on non-performing loans; vii) report on the operations and activities to the Steering Committee of the Credit Guarantee Scheme; viii) analyze the data collected and monitor the performance indicators.

8. Indicative budget

Up to **175,000 euros** (one hundred and seventy-five thousand euros).

9. Intended timing of invitations to tenders

November 2018.

10. Additional information

Participation in tendering is open on equal terms to natural and legal persons from Palestine or neighbouring DAC or OECD countries registered in Palestine that have worked on at least 2 projects in domains related to the scope of the contract in the two last years.

11. Documents to be supplied by the applicants:

- General information about the applicant;
- A presentation of the tenderer's organization, including the total number of staff employed;
- A list of the staff proposed for execution of the contract, with the CVs of key staff;
- Evidence of relevant experience in carrying out contracts of a similar nature, including the nature and value of the contracts, works in hand and contractually committed.

An electronic version of the whole documentation must be included in the envelope.

12. Deadline for receipt of applications

The deadline for the submissions of applications is **19th November 2018**.

Applications must be sent to AICS Jerusalem, Mujeer Eddin St. 2, Sheikh Jarrah, Jerusalem.

Applications must be submitted in English exclusively to the Contracting Authority in a sealed envelope. The Contract title must be clearly marked on the envelope containing the application.

13. Legal basis

Regulation (EU) N°236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action